



Terms of Reference

International adviser for Secondary School Reform (Years 10 - 12)

August 2019 – July 2020 Monitoring and Evaluation specialist

The Ministry of Education, Youth and Sport (MEJD) of Timor-Leste is embarking upon a reform of Secondary Education. This reform will commence in 2019. The Ministry is currently seeking advisors to help support and facilitate this reform. Each of the international consultants will work with National Advisors, the Directorate of Secondary Education, the National Curriculum Directorate and Working Group members. Please read the following and apply to the address listed at the bottom by 30 August, 2019.

1. Background

There is widespread agreement that there is need for reform of the Secondary level of formal education, Secondary Schooling includes General, Technical - Vocational and Agricultural High Schools, each have different problems but they do share a good deal of content, in particular the languages, mathematics, the IT literacy subject *Tecnologias Multimedias*. Initial reform of these curricula units, together with reform of Assessment of Learning and introduction of career counselling could benefit all types of Secondary Schools and build momentum for greater reform, in particular reform of the teaching of the Natural and Social Sciences.

In addition, a series of reforms to infrastructure and systems are seen as part of the overall reform of Secondary school including reform of selection criteria, job descriptions and operational systems for the leadership of Secondary schooling, libraries and IT systems, initial and in-service training for teachers, reform of assessment of learning and introduction, career counselling and the establishment of a monitoring and evaluation framework.

2. Purpose of the consultancy

The purpose of this consultancy is to support the Secondary Education Directorate to:

- 2.1 Conduct a desk review of studies, best practices and evaluation of all current curriculum materials, teaching methods and learning outcomes;
- 2.2 Develop an assessment plan and methodology for curriculum assessment including the design of all relevant evaluation instruments;
- 2.3 Conduct an assessment and baseline survey of the current secondary education curriculum, whether it meets and reflects best practices and the learning of 21st century skills, including surveys and focus groups of the following sectors:

- 2.4 a) academic institutions, including organizations that offer scholarship opportunities to Timorese students
- 2.5 b) Private sector
- 2.6 c) Practitioners: teachers, coordinators, managers of secondary level schools that use best teaching practicesFacilitate reform of Secondary School, (Years 10-12) to improve students ability to make good choices for their working life including further study. To ensure all students achieve Foundational skills, competencies and character qualities as described in the World Economic Forum's '21st Century Skills.
- 2.7 In collaboration with the Ministry officials, establish a framework for Monitoring and Evaluation of the new curriculum, infrastructure and teacher training necessary to reform the Secondary school system
- 2.8 Engage in training of Ministry staff, school leaders and teachers to make the system usable.
- 2.9 Liaise with other organizations in Timor-Leste to assist with the process of building the monitoring and evaluation system and aligning it with government processes.

3. Expected deliverables

- 3.1 An inception report that identify strengths and weakness of the current secondary education curriculum and potential way forward;
- 3.2 Presentation of assessment plan, methodology and instruments;;
- 3.3 Presentation and finalization of the assessment report .
- 3.4 Proposal/recommendations for secondary education curriculum reform;

4. Supervisor

The consultants will be supervised by the National Curriculum Unit, Ministry of Education, Youth and Sports.

5. Counterparts

The International consultant will work closely with National consultants, staff from the National Curriculum and Secondary School Directorate of MEJD. The main counterparts will be the members of the Advisory Group, which will involve up to 10 relevant members of government and civil society. Specialized Working Groups will work with the International consultants and groups of teachers will produce the actual curricula and syllabus for the languages, mathematics, communications skills and the Modules for the Natural Science and Social Science component.

6. Office Space Requirements

An office space for group work and individual writing will be provided by the Ministry of Education, Youth and Sport.

7. Terms of Consultancy

Contract is for 6 months, renewable for 6 months. Salary commensurate with experience.

8. Schedule of Payments

Payment will be processed monthly, and is conditional of deliverables outlined in Section 4 above.

9. Criteria

- Post-graduate degree in Education, Monitoring and Evaluation, Mathematics/Statistics or other relevant field of study.
- Ability to design both qualitative and quantitative assessment instruments, and to analyse and put into easy to understand report and presentation formats.
- Ability to read and write English. Some knowledge of Portuguese would also be useful.
- Ability to establish good working relationships with working group members, and staff in other MEJD directorates relevant to the reform and provide professional advice to those responsible for implementing the reform process.
- Experience in working in multilingual and multi-cultural educational environments
- Familiarity with the context in Timor-Leste and a broad understanding of the education system is an asset.
- Familiarity with the 21st Century Skills and a broad understanding of the Sustainable Development Goals (SDG).
- Ability to work under stress and produce quality work in a prescribed time frame.
- Undertake other tasks, as requested by the Director General and Minister.

To Apply: Please send current Curriculum Vitae, along with expressing interest in the position, on or before 30 August, 2019, to:

Antoninho Pinto

ATTN: Gemito do Carmo Amaral de Jesus

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