



REQUEST FOR QUOTATION (RFQ)

Date: 19 of October 2022

Project Title: BASIC EDUCATION STRENGTHENING AND TRANSFORMATION (BEST) PROJECT

Project ID : P166744

Source of funding (loan/credit/grant no.): IDA-65510 & TF-B2130

Contract Ref: RFQ No. 2022-063 (Operating Cost)

Contract Name: Rent of Car for School Census Activity

Dear Supplier,

1. You are invited to submit your price quotation(s) for the Rent of 26 units Car including Fuel and 26 drivers for School Census Activity for 13 municipalities of the following items:
2. **ANNEX1 – TECHNICAL SPECIFICATIONS FOR RENT OF CAR FOR SCHOOL CENSUS ACTIVITY FOR 13 MUNICIPALITIES**

Project Name			
The vehicles also must have following standard:			
1. Toyota Hilux Double Cup/Mitsubishi Triton.	24 Units	\$ _____	<input type="checkbox"/> 18 days
2. Good Condition			
3. Working seat-belt in the front and rear seat			
4. Air Conditioning			
5. AM/FM radio			
6. USB port	2 units	\$ _____	<input type="checkbox"/> 14 days
7. Four Wheel Drive (4WD) (Trasaun)			
8. Electronic anti-theft system			
9. Body : PICK UP			
10. Number of Doors : 4			
11. Number of Seats : 5			
12. Full FUEL Everyday			
13 Speed – Manual/Match			

A.

3. You must quote for all the items under this RFQ. Price quotations will be evaluated for all the items together and contract awarded to the supplier offering the lowest evaluated total price of all the items, if substantially responsive to the technical specifications.
4. Your price quotation in the forms attached (Annexes 1) may be submitted by hand delivery, post or electronically at the following address:

BEST Project Office,
Ministry of Education Youth and Sport
Vila-Verde, Dili
Attention: Mr. Apolinario Marcal Maia do Rego, BEST Project Manager

5. The deadline for receipt of your quotation(s) by the Purchaser at the address indicated in above Paragraph 3 is: 26 of October 2022, 17:00hrs.
6. Your quotation in English language should be accompanied by adequate technical documentation and catalogue(s) and other printed material or pertinent information in English language for each item quoted.
7. Your quotation(s) should be submitted as per the following instructions and in accordance with the attached Contract. The attached Terms and Conditions of Supply is an integral part of the Contract.

8. PRICES¹


(a) For Goods supplied domestically: The prices should be quoted in USD for the total price plus the price of delivery to the final destination of Ministry of Education, Youth and Sport (MoYS) at villa-Verde, Dili, Timor-Leste.

(b) For Goods to be imported: The prices should be quoted in an acceptable currency for the total CIP price, to the Ministry of Education, Youth and Sport, at Villa-Verde, Dili, Timor-Leste.

9. EVALUATION OF QUOTATIONS

- (a) For Goods supplied domestically: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total price at the final destination in accordance with Paragraph 2 above.
- (b) For Goods to be imported: Offers determined to be substantially responsive to the technical specifications will be evaluated by comparison of the total CIP prices to the final destination, in accordance with Paragraph 2 above.

¹ The Purchaser can also select DDP price if no problem is expected for the potential bidders to handle custom duty and other clearance issues.



In evaluating the quotations, the Purchaser will determine for each quotation the evaluated price by adjusting the price quotation by making any correction for any arithmetical errors as follows:

- a) where there is a discrepancy between amounts in figures and in words, the amount in words will govern;
- b) where there is a discrepancy between the unit rate and the line item total resulting from multiplying the unit rate by the quantity, the unit rate as quoted will govern;
- c) if a Supplier refuses to accept the correction, his quotation will be rejected.

10. AWARD OF CONTRACT: The award will be made to the bidder offering the lowest evaluated price and offering goods which are substantially responsive to the technical specifications. The successful bidder will sign a Contract as per attached form of contract and terms and conditions of supply.

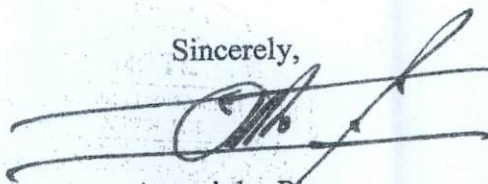
11. VALIDITY OF THE OFFER: Your quotation(s) should be valid for a period of forty five (45) days from the deadline for receipt of quotation(s) indicated in Paragraph 4 of this RFQ.

12. Further information can be obtained from:

BEST Project Office,
Ministry of Education Youth and Sport/BEST Project Office
Vila-Verde, Dili
Attention: Mr. Manuel Monteiro, BEST Project Office
Email address: monteiro.manuel1970@gmail.com

13. Please confirm by e-mail or sign of the RFQ distribution list of the receipt of this RFQ and whether or not you will submit the price quotation(s).

Sincerely,



Antoninho Pires,

Director General Administration and Finance Management/BEST Project Supervisor MoEYS)